

VACANCY ANNOUNCEMENT

Job Summary

Position:	Research Officer - Intern (1 post)
Reports to:	Project leader
Work Station:	Dar es Salaam
Apply By:	December 17, 2023

Institute Overview

Ifakara Health Institute (IHI) is a leading research organization in Africa with a strong track record in developing, testing, and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

Position Summary

Ifakara seeks a qualified **Research Officer** to fill an internship position. The intern will work closely with the rabies project staff and will be supporting, managing, and overseeing rabies surveillance activities, including contact tracing, integrated bite case management (IBCM) implementation with other stakeholders, data cleaning and analysis, and liaising with government stakeholders in planning and implementing rabies control activities.

Duties and Responsibilities

- Assist and perform contact tracing of rabies cases and exposures.
- Assist cleaning and analyses rabies datasets.
- Assist supporting the team in the review of IBCM data and rabies samples collected by veterinarians or livestock field officers across the study sites, and address queries from the data management team, and monitors to ensure data accuracy and integrity.
- Assist in the development and updating of study documents, including protocols and standard operating procedures (SOPs), to maintain compliance with evolving research standards.
- Assist Conduct all activities in a professional and ethical manner, upholding the highest standards of accountability and integrity.
- Assist preparing, presenting, and publishing research papers based on research outcomes.
- Assist additional duties assigned by the project leader or research management team to support the overall success of the project.

Academic Qualification

- BVM or BSC degree in either Biology, Laboratory Science, Ecology, Zoology/Wildlife etc or data related discipline from a reputable institute.
- Proficiency in the use of Excel, Access, Ms Word and similar applications will be a plus.
- Proven experience of performing compilation and data entry into DHIS2 or any databases.

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Professional Experience

- A minimum of 1-year research experience with demonstrated analytical skills is required, along with proficiency in statistical analysis software such as R or Python.

Skills and Competencies

- Self-motivated and highly focused attitude to work.
- Excellent written and verbal communication skills.
- Physical fitness.
- Adhere to IHI core values (Transparency, Responsibility, Integrity, Respect and Initiative).
- Proficient in prioritizing tasks and effectively planning project timelines.
- Capable of leading meetings and resolving conflicts while making informed decisions.
- Skilled in minimizing conflicts and providing performance reviews and feedback.
- Demonstrates a strong work ethic, consistently striving for excellence.

Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI package.

Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the workplace and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labor laws of Tanzania.

Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **23:59 hrs on Sunday, December 17th 2023**. All e-mail application subject lines should include **Research Officer – REF DAR. Only shortlisted applicants will be contacted for an interview.**

Human Resources Manager
IFAKARA HEALTH INSTITUTE
#5 Ifakara Street Plot 463 Mikochoeni
P.O. Box 78,373
Dar es Salaam, Tanzania Email: recruitment@ihi.or.tz