

## VACANCY ANNOUNCEMENT

### Job Summary

**Position:** Nurse (3 posts)  
**Reports To:** Lead Clinician / Study Coordinator  
**Work Station:** Dar es Salaam  
**Apply By:** September 23<sup>rd</sup> 2021

### Institute Overview

**Ifakara Health Institute (IHI)** is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research and policy translation.

### Position Summary

Ifakara is looking for qualified and experienced **Nurses** to fill vacant positions in the ANTICOV project. The Nurse will work at one of the regional referral hospitals in Dar es Salaam, namely: Temeke, Amana or Mwananyamala where Ifakara is conducting the project. The Nurses will play a key role in the provision of research nursing services, day to day planning and execution of clinical study activities, and to act as a team player for a clinical study team consisting of research nurses and study physicians.

### Duties and Responsibilities

- Educate volunteers on the study by using approved study information tools.
- Obtain informed consent from the study participants or their parents/guardians.
- Performs and document vital sign and anthropometry assessment.
- Collect and label blood, urine and other specimens from study participants for analyses as described in the protocol or as requested by study clinicians.
- Assist senior study nurse in developing work flow procedures and duty roster during clinical trial implementation.
- Participate and contribute in the design of data collection tools such as source documents and case report forms
- Administer Investigational Product (IP) and non-IP medications and procedures under the guidance of study clinician, assist in resolving problems relating to volunteer care and acts as a volunteer advocate.
- Give counsel to volunteers with respect to medical conditions and provides appropriate guidance related to research activities, Collect and document data as defined in the study protocols.
- Assess patient needs in order to diagnose, plan and implement appropriate nursing care for participants in clinical trials in accordance to the treatment guidelines.
- Track vital signs and carry out regular checks on the patient's wellbeing.
- Monitor treatment plans, evaluate and advice/ make appropriate recommendations to the Medical Officer or relevant officer as required,
- Generate and draft nursing reports as may be required from time to time.
- Ensure all study participants are aware of their rights and have signed consent forms.

#### Ifakara Branch

Off Mlabani Passage  
 P.o. Box 53 Ifakara  
 Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
 P.o. Box 78,373 Dar es Salaam  
 Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
 P.o. Box 74 Bagamoyo  
 Phone: +255232440065

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- Maintain relevant medical records on participants, treatment etc. as may be required.
- Performs other duties as assigned by Supervisors.

### Qualification and Experience

- At least diploma in Nursing and Midwife, must be registered.
- Proven experience of working in a health facility setting.
- Experience of applying computer programs, particularly Microsoft Office applications.

### Skills and Competencies

- Proficient IV and phlebotomy skills.
- Excellent diagnostic skills, Fine manual dexterity for repetitive task.
- Attentive to detail with strong follow through ability.
- Proactive and confident with strong ethics, Ability to multi task and meet deadlines.
- Able and willing to take and follow instruction and to learn.
- Ability to work with minimal supervision, Strong organizational skills and Hard Working.
- Strong interpersonal and communication skills (oral and written).
- Team worker, able to work in a multi-cultural environment, punctual and high integrity.
- Well groomed; neat and clean appearance.
- Excellent customer service and communication skills and Able to work flexible hours including weekends.
- Adhere to Ifakara core values (transparency, accountability, respect, integrity and initiative).

### Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

### Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

### Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00hrs on Thursday September 23<sup>rd</sup> 2021**. All e-mail application subject lines should include: **NURSE – ANTICOV. Only shortlisted applicants will be contacted for interview.**

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Human Resources Manager  
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Dar es Salaam, Tanzania  
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