

VACANCY ANNOUNCEMENT

Job Summary

Position: Monitoring and Evaluation Officer (1 post)
Reports To: Regional Manager, partly to the Senior M&E Officer
Work Station: Katavi
Apply By: September 15, 2022

Institute Overview

Ifakara Health Institute (IHI) is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

Position Summary

Ifakara Health Institute seeks a **Monitoring and Evaluation Officer** to join the PMI | Tanzania Malaria Surveillance Activity (TMSA) team. The Officer will work with Senior M&E Officer and the M&E Director on the design, coordination and implementation of the monitoring and evaluation of the TMSA project. The Officer will develop a systematic monitoring framework to improve the qualitative and quantitative evidence gathered by the Project. The Officer will also provide technical assistance to the health facilities, particularly in relation to monitoring, reporting and governance issues.

The PMI | Tanzania Malaria Surveillance Activity is a five-year program (August 2022 – August 2027) implemented by Ifakara Health Institute, which supports the Government of Tanzania (GOT) in reducing malaria burden and in moving towards malaria elimination. The Activity is made possible by the support of the American people through the US President's Malaria Initiative (PMI) and the United States Agency for International Development (USAID).

The PMI | TMSA works with the GOT to reduce malaria burden and move towards the long-term goal of malaria elimination—while achieving USAID's strategy to support institutional growth and capacity development for local institutions. The PMI | TMSA will address the urgent healthcare needs of malaria at-risk populations, especially vulnerable pregnant women and children under five, and support Tanzania partners to grow and execute malaria programs sustainably and successfully.

The PMI | TMSA project will primarily work to support both facility- and community-based malaria activities in all districts of Katavi region, as well as making contribution to the national malaria priorities through the National Malaria Control Programme (NMCP).

Duties and Responsibilities

- Assist the Senior M&E officer and MEL Director with the development of the M&E Plan for the TMSA project.
- Coordinate implementation of the TMSA monitoring system at the regional and district level.

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Ifakara Branch

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Dar es Salaam Office

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Bagamoyo Branch

Off Chuguni Road
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- Coordinate M&E capacity building (e.g., training and mentorship of key implementers at the regional and district level).
- Work with regional and council teams to analyze and present M&E data as periodically and when requested by the region and/or Council(s).
- Familiarize with and manage USAID geographical information system (GIS) tool for reporting facilities reached by location.
- Undertake M&E advocacy at the Council level.
- Liaise with stakeholders concerning the implementation of TMSA monitoring systems.
- Perform data quality assessment (DQA) to ensure good quality data before submission.
- Promote data use during decision making and planning of interventions and use data for decision making.
- In collaboration with other TMSA M&E Team members manage program monitoring data dissemination at regional and council levels.
- Take lead in the compilation of regional level quarterly progress reports.
- Perform other duties as may be assigned by Regional Project Manager / Senior M&E / MEL Director.

Qualification and Experience

- A Bachelor's degree in quantitative discipline (preferably in Social Science, Economics, or Statistics). A master's degree will be an added advantage.
- At least 2-3 years of professional experience in the field of Monitoring and Evaluation.

Skills and Competencies

- Knowledge of major quantitative & qualitative monitoring methodologies and proven ability to design monitoring instrumentation tools and plans.
- Excellent coordination and communication skills gained through experience in the supervision of monitoring field staff.
- Proven technical skills in M&E technology applications.
- Broad experience in the design and implementation of capacity building activities in M&E.
- High level of proficiency in Windows Excel and/ or Statistical Software (SPSS, STATA).
- Excellent analytical skills combined with a proactive, energetic approach to problem solving.
- Demonstrated skills in quantitative and qualitative data analysis, data management and report writing.
- Strong ability of writing and public speaking skills with good command of English and Swahili.
- Good interpersonal and people management skills, a team player and builder.

Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

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Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **23:59hrs on Thursday, September 15th 2022**. All e-mail application subject lines should include: **MONITORING & EVALUATION OFFICER – TMSA. Only shortlisted applicants will be contacted for an interview.**

Human Resources Manager
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