

VACANCY ANNOUNCEMENT

Job Summary

Position: Field Dispenser (6 posts)
Reports To: Field Supervisor / Study Coordinator
Work Station: Dar es Salaam
Apply By: September 23rd 2021

Institute Overview

Ifakara Health Institute (IHI) is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research and policy translation.

Position Summary

Ifakara is looking for qualified and experienced individuals to take the position of **Field Dispenser** in the ANTICOV project. The Field Dispenser will perform field activities and home follow up of participants at areas surrounding Amana, Mwananyamala or Temeke regional referral hospitals in Dar es Salaam.

Duties and Responsibilities

- Administer Investigational product to study volunteers at home.
- Conduct follow up of participants in the community to assess their wellbeing after administration of Investigational product.
- Guide participants through the consenting process and study procedures and consent study participants.
- Ensure enrolled participants return to the health facility for scheduled follow-up visits and follow up with participants who do not return.
- Ensure study participants are reimbursed as per the protocol requirements.
- Communicate with the field Supervisor on any issues from the field.
- Attend study field briefs and share progress of work with the rest of the team.
- Work closely with the study clinicians at the health facilities.
- Be responsible for the study supplies and equipment's while in the field.
- Communicate with other study staff regularly at scheduled meeting and active participation in all meeting.
- Adhere to the ICH Guidelines of Good Clinical Practice (GCP) guidelines at all times during the study.
- Assist in processing and maintaining documents and scheduling appointment.
- Perform any other duties assigned by the supervisor.

Qualification and Experience

- Ordinary or Advanced Certificate of Secondary Education (Form Four or Six graduate)
- Experience in collecting blood samples will be added advantage.
- Having worked in a research environment.

Ifakara Branch

Off Mlabani Passage
P.o. Box 53 Ifakara
Phone: +255232931572

Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni
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Phone: +255222774756

Bagamoyo Branch

Off Chuguni Road
P.o. Box 74 Bagamoyo
Phone: +255232440065

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Skills and Competencies

- Good English and Swahili, both spoken and written.
- Must be able to write brief reports and keep records.
- Must be computer literate.
- Must be a team player.
- Able to ride a motorcycle.
- Adhere to Ifakara core values (transparency, accountability, respect, integrity and initiative).

Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00hrs on Thursday September 23rd 2021**. All e-mail application subject lines should include: **FIELD DISPENSER – ANTICOV. Only shortlisted applicants will be contacted for interview.**

Human Resources Manager
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Email: recruitment@ihi.or.tz

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